



**VILLAGE OF WABAMUN
ORGANIZATIONAL MEETING
MONDAY, OCTOBER 28TH, 2013
MINUTES**

1. CALL TO ORDER

Interim CAO Jennifer McAdam called the Meeting to order at 1:00 pm

Present: Councillor Art Erickson
Councillor Clark Heimbeckner
Councillor Fred Lindsay
Councillor Jake Little
Councillor Charlene Smylie
Interim CAO Jennifer McAdam
Recording Secretary Loreen Bourguignon

2. APPROVAL OF THE AGENDA

M#13-326 Moved by Councillor Erickson to approve the Agenda with the addition to Item 8 of the Proposed Amendment to Bylaw 09-2012 - Bylaw 06-2013

CARRIED UNANIMOUSLY

3. OFFICIAL ELECTION RESULTS AND INTRODUCTION OF COUNCIL MEMBERS - Interim CAO McAdam reviewed the election results and introduced the newly elected Council Members

4. APPOINTMENT OF ELECTED OFFICIALS

The Municipal Administrator administered Official Oaths for each elected member of Council (as councillors).

5. APPOINTMENT OF MAYOR

The Administrator called for nominees for the position of Mayor.

Councillor Heimbeckner nominated Councillor Lindsay as Mayor.

M#13-327 Moved by Councillor Erickson to have nominations cease.

CARRIED UNANIMOUSLY

Interim CAO McAdam declared Councillor Lindsay as the Mayor for the next ensuing year and administered the Official Oath for the Office of Mayor.

Interim CAO McAdam turned the Meeting over to Mayor Lindsay.

6. APPOINTMENT OF DEPUTY MAYOR

Administration explained the process for appointing the Deputy Mayor, as provided in Procedure Bylaw 09-2012.

M#13-328 Moved by Councillor Little that Councillor Art Erickson be appointed as Deputy Mayor for the ensuing six-month term, being October 28, 2013 – April 30, 2014 and further that Councillor Clark Heimbeckner be appointed as Deputy Mayor for the six-month term, being May 1, 2014 to Organizational Meeting, 2014.

CARRIED UNANIMOUSLY

Interim CAO McAdam administered the Official Oath for the Office of Deputy Mayor to Councillors Erickson and Heimbeckner.

7. APPOINTMENT OF THE MUNICIPAL ADMINISTRATOR

M#13-329 Moved by Councillor Smylie that Jennifer McAdam be appointed as interim Chief Administrative Officer (CAO) for the Village of Wabamun, effective October 23, 2013.

CARRIED UNANIMOUSLY

8. PROCEDURE BYLAW NO. 09-2012 AND PROPOSED AMENDMENT (BYLAW NO. 06-2013)

- M#13-330 Moved by Councillor Erickson to give Bylaw 06-2013, being a bylaw to amend the Procedure Bylaw 09-2012, First Reading
CARRIED UNANIMOUSLY
- M#13-331 Moved by Councillor Heimbeckner to give Bylaw 06-2013 Second Reading
CARRIED UNANIMOUSLY
- M#13-332 Moved by Councillor Little to present Bylaw 06-2013 at this Meeting for Third Reading
CARRIED UNANIMOUSLY
- M#13-333 Moved by Councillor Smylie to give Bylaw 06-2013 Third and Final Reading
CARRIED UNANIMOUSLY

9. SCHEDULING OF COUNCIL MEETINGS

- M#13-334 Moved by Councillor Heimbeckner that Regular Council Meetings be scheduled for the first (1st) and third (3rd) Tuesdays of the month at 6:30 pm, and in the months of July, August and December, one Regular Meeting of Council per month may be scheduled.
CARRIED UNANIMOUSLY

10. APPOINTMENTS OF COMMITTEES

Mayor Lindsay asked for names of Council Members to be brought forward for committee appointments.

- M#13-335 Moved by Councillor Little that Council approve appointments to committees and board, effective October 28, 2013 to Organizational Meeting 2014, as follow:
CARRIED UNANIMOUSLY
- Capital Region Board – Mayor Lindsay and Deputy Mayor Erickson (alternate for October 28, 2013 – April 30, 2014) and Deputy Mayor Heimbeckner (alternate for May 1, 2014 to Organizational Meeting 2014)
- Citizens on Patrol – Councillor Little
- Community Advisory Committee – Councillor Little
- Disaster Services – All Members of Council and Administrator
- Family and Community Support Services – Councillor Smylie and Councillor Erickson (alternate)
- Meridian Foundation – Councillor Smylie and Councillor Erickson (alternate)
- Subdivision and Development Appeal Board – Councillors Erickson, Heimbeckner and Little
- Wabamun Chamber of Commerce – deferred pending further review
- Wabamun Public Library Board – Councillor Erickson
- Wabamun School Council – Councillor Little
- Wabamun Watershed Management Council – Councillor Smylie
- W.I.L.D. Water Committee – Mayor Lindsay and Councillor Erickson (alternate)
- Yellowhead Regional Library Board – Councillor Erickson

11. BANKING BUSINESS

- a. Servus Credit Union
- M#13-336 Moved by Councillor Erickson that the Village of Wabamun continue its banking at the Wabamun Branch of Servus Credit Union for the ensuing one-year period.
- b. Cheque Signing Authority
- M#13-337 Moved by Councillor Heimbeckner that Mayor Fred Lindsay, Deputy Mayor Art Erickson (October 28, 2013 – April 30, 2014), Deputy Mayor Clark Heimbeckner (May 1, 2014 – October 21, 2014), and Administrator, Interim CAO Jennifer McAdam, and Administrator's Assistant, Loreen Bourguignon be authorized to sign cheques; one signature from the Mayor or Deputy Mayor and one signature from the Administrator or Administrator's Assistant is required on each cheque.
CARRIED UNANIMOUSLY

12. ADJOURNMENT

M#13-338 Moved by Councillor Smylie to adjourn the Meeting at 1:30 pm

CARRIED UNANIMOUSLY

Mayor

CAO

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