



**REGULAR MEETING OF COUNCIL
CIVIC CENTRE COUNCIL CHAMBERS
February 2, 2016
MINUTES**

1. CALL TO ORDER

Mayor Smylie called the Meeting to order at 1:30 p.m.

Present: Mayor Charlene Smylie
Deputy Mayor Art Erickson
Councillor Jake Little
Councillor Kristi Pasko
Councillor Jocelyn Wiggins

Administrator Shawn Patience

2. APPROVAL OF AGENDA

M#16-048 Moved by Councillor Wiggins to approve the Agenda as presented
CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

M#16-049 Moved by Deputy Mayor Erickson to approve the Minutes of the Regular Meeting of January 19, 2016 as amended – #4 change employee to employ
CARRIED UNANIMOUSLY

4. PUBLIC FORUM – N/A

5. DELEGATIONS – N/A

6. BUSINESS FROM MINUTES

a. Action List

M#16-050 Moved by Councillor Little to accept the Action List as presented
CARRIED UNANIMOUSLY

7. NEW BUSINESS

a. AMSC electric – Bowling Alley

M#16-051 Moved by Councillor Little to approve the AMSC Electric agreement which includes the Wabamun Bowling Alley in the Energy Retail Program
CARRIED UNANIMOUSLY

b. Waterfront Park Bylaw 01-2016

M#16-052 Moved by Deputy Mayor Erickson to give first reading to Bylaw 01-2016 as amended
CARRIED UNANIMOUSLY

M#16-053 Moved by Councillor Pasko to give second reading to Bylaw 01-2016 as amended
CARRIED UNANIMOUSLY

M#16-054 Moved by Councillor Little to allow 3rd reading of Bylaw 01-2016 as amended
CARRIED UNANIMOUSLY

M#16-055 Moved by Councillor Little to give third and final reading to Bylaw 01-2016 as amended
CARRIED UNANIMOUSLY

- c. Waterfront Park User Fees – Master Rates Bylaw
- M#16-056 Moved by Deputy Mayor Erickson to approve the revised Waterfront Park User Fees that form part of the Master Rates Schedule
CARRIED UNANIMOUSLY
- d. Master Rates Bylaw Section 1: Legislative, Land Use Bylaw 07-2010, Appendix A: Enforcement Penalties
- M#16-057 Moved by Deputy Mayor Erickson to repeal Master Rates Bylaw Section 1: Legislative, Land Use Bylaw 07-2010 Appendix A: Enforcement Penalties
CARRIED UNANIMOUSLY
- e. Master Rates Bylaw Section 2: Administration, Appendix A: Office Fees
- M#16-058 Moved by Councillor Pasko to approve the revised Master Rates Bylaw Section 2: Administration, Appendix A: Office Fees
CARRIED UNANIMOUSLY
- f. Alberta Community Partnership grants
- M#16-059 Moved by Councillor Little to support the Village of Wabamun Boat Launch Project Phase 1 - Expansion and Village of Wabamun Boat Launch Project Phase 2 - Parking, as well as authorize the grant submissions to the ACP program and designate the Village of Wabamun as managing partner
CARRIED UNANIMOUSLY
- g. Signing Authorities
- M#16-060 Moved by Deputy Mayor Erickson that Charlene Smylie, Art Erickson, Kristi Pasko, Jake Little and Jocelyn Wiggins be named as Council signing authorities for the Village of Wabamun and further that Shawn Patience (Administrator), Loreen Bourguignon (Administrators Assistant) and Lindsay Goebel (acting Administrators Assistant) be named as signing authorities for the Village of Wabamun, with all other names to be removed from signing authority status
CARRIED UNANIMOUSLY
- h. Sign Up Alberta
- M#16-061 Moved by Deputy Mayor Erickson that the Village purchase two logo signs on Hwy. 16 depicting Waterfront Park @ \$2250 each and one similar ramp sign for the Village access ramp heading west @ \$550, to be funded out of the capital budget.
CARRIED UNANIMOUSLY
- i. Committee Appointments
- M#16-062 Moved by Mayor Smylie that Councillor Wiggins replace Councillor Little as council member assigned to Citizens on Patrol, Councillor Wiggins replace Mayor Smylie as council member assigned to the Physician Recruitment Committee and that Councillor Wiggins be assigned as an unofficial Council Liason with the Seniors Society
CARRIED UNANIMOUSLY

8. CONSIDERATION OF DELEGATIONS – N/A

9. COMMUNICATIONS

- a. AUMA – Stewardship Report
 - b. Municipal Affairs – MSI operating
 - c. Light up your Life
 - d. CARL Forum
 - e. Boys and Girls Club
 - f. Fortis Rates
- M#16-063 Moved by Councillor Pasko to accept the communications as information

CARRIED UNANIMOUSLY

10. ADMINISTRATION

- a. CAO Report
 - i. Activity Report – attached

M#16-064 Moved by Councillor Pasko to approve \$6000 from capital reserves to proceed with engineering required for pier repairs and ice protection

CARRIED UNANIMOUSLY

M#16-065 Moved by Councillor Pasko that the village send a letter to the Wabamun Minor Hockey Association (WMHA) informing them that as a result of failure to garner proper insurance as required by the standing agreement, the Village has chosen to terminate the agreement effective immediately. Further that WMHA must immediately pay in full all fees due to the village for the remainder of the agreement and with that WMHA will be allowed to continue operations as they had under the agreement, including staffing, until March 15 if they adhere to all obligations stated in the agreement

CARRIED UNANIMOUSLY

M#16-066 Moved by Councillor Pasko to approve app. \$4000 from the Waterfront Park operating budget to make the necessary changes to increase the Waterfront Park parking fees to \$20 and to add a bill acceptor to the ticket machine as per quote by ATS

CARRIED UNANIMOUSLY

M#16-067 Moved by Mayor Smylie to take a 5 minute recess at 3:55 pm

CARRIED UNANIMOUSLY

The meeting reconvened at 4:00pm

- ii. Dragonfly Festival – Vendors permit costs

M#16-068 Moved by Councillor Wiggins to waive vendor fees for June 24-26, but permits are still required

CARRIED UNANIMOUSLY

- iii. Dragonfly Festival – Coal Diamond Sports Park Fee

M#16-069 Moved by Councillor Pasko to reduce the fee for renting the camp area and sports field at Coal Diamond Sports Park for the June 24-26 weekend to \$500 plus a \$500 damage deposit to facilitate a slow pitch tournament

CARRIED UNANIMOUSLY

- b. Operations Meeting Minutes – January 21, 2016
- c. Bylaw Officer report

M#16-070 Moved by Councillor Little to accept the administration reports as presented.

CARRIED UNANIMOUSLY

11. COMMITTEE REPORTS

Deputy Mayor Erickson attended:

- January 22 – Light Up Recognition event
- January 27 – Linear Tax Symposium
- January 29 – Coffee with the Mayor and Council
- February 1 – WWMC Executive Meeting

Mayor Charlene Smylie attended:

- January 22 – meeting with Economic Development Minister

- January 27 – Linear Tax Symposium
- January 28 – AUMA Board Meeting
- January 29 – Coffee with the Mayor and Council
- February 11 – CRB Board
- February 3 – Winter Walk Day

Councillor Little attended:

- January 29 – Coffee with the Mayor and Council
- February 1 – School Council

Councillor Pasko attended:

- January 25 – YRL Board
- January 25 – Library Board

Councillor Wiggins attended:

- January 29 – Coffee with the Mayor and Council

M#16-071 Moved by Councillor Wiggins to accept the committee reports
CARRIED UNANIMOUSLY

M#16-072 Moved by Councillor Little to take a 5 minute recess at 5:45pm
CARRIED UNANIMOUSLY

The meeting reconvened at 5:50 pm

12. IN CAMERA

- a. Personnel – CAO to speak to
- b. Legal - attached

M#16-073 Moved by Deputy Mayor Erickson to move in camera at 5:50 pm
CARRIED UNANIMOUSLY

M#16-074 Moved by Councillor Pasko to move out of camera at 6:05 pm
CARRIED UNANIMOUSLY

M#16-075 Moved by Councillor Wiggins to, with the support of the FCSS board, provide up to \$1500 in funding from the Dragonfly Days budget for the FCSS coordinator to provide oversight and administration support for the Dragonfly Festival
CARRIED UNANIMOUSLY

M#16-076 Moved by Deputy Mayor Erickson to enter into the service agreement provided with DMJ Environmental for provision of Water and Waste Water compliance oversight beginning Feb. 15, 2016
CARRIED UNANIMOUSLY

13. NEXT MEETING: February 16, 2016 – 6:30 p.m.

14. ADJOURNMENT

M#16-077 Moved by Councillor Pasko to adjourn the Meeting at 6:10 pm
CARRIED UNANIMOUSLY

ELECTED OFFICIAL

ADMINISTRATION