



**REGULAR MEETING OF COUNCIL  
CIVIC CENTRE COUNCIL CHAMBERS  
March 1, 2016**

**MINUTES**

1. **CALL TO ORDER**

Mayor Smylie called the Meeting to order at 1:30 p.m.

Present: Mayor Charlene Smylie  
Deputy Mayor Art Erickson  
Councillor Jake Little  
Councillor Kristi Pasko  
Councillor Jocelyn Wiggins

Administrator Shawn Patience

2. **APPROVAL OF AGENDA**

M#16-097 Moved by Councillor Wiggins to approve the Agenda as presented  
CARRIED UNANIMOUSLY

3. **ADOPTION OF MINUTES**

M#16-098 Moved by Deputy Mayor Erickson to approve the Minutes of the Regular Meeting of February 16, 2016 as presented  
CARRIED UNANIMOUSLY

4. **PUBLIC FORUM – N/A**

5. **DELEGATIONS – N/A**

6. **BUSINESS FROM MINUTES**

a. Action List

M#16-099 Moved by Deputy Mayor Erickson to accept the Action List as presented  
CARRIED UNANIMOUSLY

7. **NEW BUSINESS**

a. Municipal Affairs – Roles and Responsibilities

M#16-100 Moved by Deputy Mayor Erickson that Administration be directed to arrange a roles and responsibilities workshop with Alberta Municipal Affairs for council on a date yet to be determined  
CARRIED UNANIMOUSLY

b. AUMA membership

M#16-101 Moved by Councillor Wiggins to approve the membership renewal with AUMA  
CARRIED UNANIMOUSLY

c. AMSC – P-card

- M#16-102 Moved by Councillor Pasko to approve the acquisition of AMSC’s P-cards upon confirmation of fraud protection and with limits set at \$1000 (1-PW, 1-FCSS, 2-Admin), \$2500 (PW Lead hand) and \$5000 (CAO)  
CARRIED UNANIMOUSLY
- d. Gateway – arena mechanical repair
- M#16-103 Moved by Councillor Wiggins to move this item to capital budget deliberations  
CARRIED UNANIMOUSLY
- e. AMSC – Energy Program
- M#16-104 Moved by Councillor Pasko to approve the AMSC energy purchasing program extension on electrical (load following) and gas from January 1, 2019 through December 31, 2021  
CARRIED UNANIMOUSLY
- f. Tanks Direct
- M#16-105 Moved by Deputy Mayor Erickson to approve the purchase of the used Gasboy Keylock system and repairs for the public works fuel tank subject to informing Parkland County that cost sharing will be required on a 50/50 basis  
CARRIED UNANIMOUSLY
- g. Martin Deerline Mower quotes for repairs
- M#16-106 Moved by Deputy Mayor Erickson to accept as information  
CARRIED UNANIMOUSLY
- h. Trans Alta – plant extensions
- M#16-107 Moved by Councillor Pasko to accept as information  
CARRIED UNANIMOUSLY
- i. Committee Reports Schedule A templates
- M#16-108 Moved by Councillor Wiggins to approve the forms subject to two meetings being shown per page  
CARRIED UNANIMOUSLY
- j. FCSS Board application
- M#16-109 Moved by Councillor Pasko to approve Victoria Pilgrim’s application to be an FCSS board member subject to a criminal record check  
CARRIED UNANIMOUSLY

8. CONSIDERATION OF DELEGATIONS – N/A

9. COMMUNICATIONS

- a. Fortis – Street Light Change Notice
- b. Municipal Affairs – MSI Operating
- c. Library Annual report
- d. AMSC – water services
- e. Parkland County – CAO
- f. FCM
- g. Water approval application
- h. Parkland County – New Fire Chief
- i. Communities in Bloom

M#16-110 Moved by Deputy Mayor Erickson to accept the communications as information  
CARRIED UNANIMOUSLY

M#16-111 Moved by Mayor Smylie to recess for 5 minutes at 3:55 pm  
CARRIED UNANIMOUSLY

The meeting reconvened at 4 pm

10. ADMINISTRATION

- a. CAO Report
  - i. Activity Report
  - ii. Verbal report – ATCO energy assessment, TAME application, STEP application
  - iii. WILD

M#16-112 Moved by Councillor Wiggins to continue the meeting at 4:40 pm  
CARRIED UNANIMOUSLY

- b. Operations Meeting Minutes – February 18, 2016
- c. Foreman’s Report
- d. Bylaw Officer Report
- e. Cash and Investment summary

M#16-113 Moved by Councillor Little to accept the administration reports as presented.  
CARRIED UNANIMOUSLY

11. COMMITTEE REPORTS

Councillor Little attended:

- Feb. 19 – School Breakfast Club
- Feb. 26 – Art Show

Deputy Mayor Erickson attended:

- Feb. 18 – WILD
- Feb. 22 – WWMC
- Feb. 23 – Coal ACT
- Feb. 24 – CRB Governance, Priorities and Finance
- Feb. 26 – Coffee with the Mayor
- Feb. 26 – Art Show

Mayor Smylie attended:

- Feb. 23 – Coal ACT
- Feb. 26 – Art Show
- AUMA update

M#16-114 Moved by Councillor Wiggins to accept the committee reports as information  
CARRIED UNANIMOUSLY

12. IN CAMERA

- a. Legal

M#16-115 Moved by Councillor Wiggins to move in camera at 5:15 pm  
CARRIED UNANIMOUSLY

M#16-116 Moved by Councillor Pasko to move out of camera at 5:40 pm  
CARRIED UNANIMOUSLY

13. NEXT MEETING: March 15, 2016 – 6:30 p.m.

14. ADJOURNMENT

M#16-117 Moved by Councillor Little to adjourn the Meeting at 5:41 pm

CARRIED UNANIMOUSLY

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ELECTED OFFICIAL

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ADMINISTRATION