



**REGULAR MEETING OF COUNCIL  
CIVIC CENTRE COUNCIL CHAMBERS  
TUESDAY, OCTOBER 18, 2016 – 6:30 PM**

**MINUTES**

1. CALL TO ORDER

Mayor Smylie called the Meeting to order at 7:05 p.m.

Present: Councillor Art Erickson  
Councillor Jocelyn Wiggins  
Councillor Jake Little  
Mayor Charlene Smylie

Administrator Shawn Patience

Regrets: Councillor Kristi Pasko

2. APPROVAL OF AGENDA

M#16-377 Moved by Councillor Wiggins to approve the Agenda as presented.

CARRIED

3. ADOPTION OF MINUTES

a. Minutes of the Regular Meeting of October 4, 2016

M#16-378 Moved by Councillor Little to approve the Minutes of the Regular Meeting of October 4, 2016 as presented

CARRIED

4. PUBLIC FORUM – N/A

5. DELEGATIONS

a. Nicole Smith – Fortis – LED Street Light Conversion

Ms. Smith provided a slide show regarding the opportunity for the village to convert the street lights from high pressure sodium to LED heads. This would save app. 53764 kWh/year and be considered dark sky friendly. She explained that Devon had already completed the conversion. She added that Fortis owned the 140 street lights but if the village wanted to take advantage of the opportunity to have them converted it would reduce the village's costs by \$5.71 per light annually. The new LED lights would have similar brightness but carry no up light. A signed letter would be required to initiate the conversion which could be completed in 2017.

Mayor Smylie thanked Ms. Smith for her presentation

6. BUSINESS FROM MINUTES

a. Action List

M#16-379 Moved by Councillor Erickson to accept the action list as information

CARRIED

7. NEW BUSINESS

a. Master Rates – Section 4, Appendix A – Arena User Fees

M#16-380 Moved by Councillor Wiggins to approve the revised Master Rates Schedule, Section 4, Appendix A, Arena User fees, as amended, to become effective October 19, 2016  
CARRIED

b. Lions extension

M#16-381 Moved by Councillor Little to approve an extension to December 31, 2016 of the usage agreement between the Lions Club and the Village related to Bingo at the Jubilee Hall  
CARRIED

Mayor Smylie called for a 5 minute recess at 8:15 pm  
The meeting re-convened at 8:20 pm

c. Marina sewer and water billing

M#16-382 Moved by Councillor Erickson to accept the verbal report on the marina sewer and water billing as information  
CARRIED

d. CRB – REF

M#16-383 Moved by Councillor Wiggins to accept the CRB REF as information  
CARRIED

e. CRB – budget

M#16-384 Moved by Councillor Erickson to accept the CRB budget as information  
CARRIED

f. Golder – Pier Repairs

M#16-385 Moved by Councillor Erickson to approve the Golder memorandum and scope of work for pier repairs dated October 4, 2016 and direct the CAO to sign the agreement  
CARRIED

g. Kids can Catch

M#16-386 Moved by Councillor Wiggins to accept the kids can catch letter as information  
CARRIED

h. Columbarium

M#16-387 Moved by Councillor Little to accept the lowest quote of \$14,000 plus gst (delivered) from Nelson Granite for a 48 niche granite columbarium, and to approve a deposit of \$1000 to be funded out of capital reserves with the remaining project costs to be budgeted for in the 2017 capital budget  
CARRIED

i. Royal Canadian Legion

M#16-388 Moved by Councillor Erickson to accept the Legion Remembrance Day letter as information  
CARRIED

j. Hank's Roofing

M#16-389 Moved by Councillor Erickson to accept the quote for hall roof repairs from Hank's Roofing as information

CARRIED

k. AMSC insurance – declared value

M#16-390 Moved by Councillor Erickson to approve the AMSC declared value endorsement for replacement value of the village's main lift station and storage tank set at \$3,000,000

CARRIED

#### 8. CONSIDERATION OF DELEGATIONS

M#16-391 Moved by Councillor Wiggins to approve the Fortis LED street light conversion and maintenance multiplier and further that the CAO sign the required letter to initiate the project

CARRIED

#### 9. COMMUNICATIONS

- a. Alberta Environment – registration
- b. FCM – Railway crossings
- c. Municipal Affairs - libraries
- d. Transmountain – update
- e. AUMA – Apex
- f. Light up your life
- g. WWMC – AGM
- h. Transmountain Legacy

M#16-392 Moved by Councillor Erickson to accept the communications as information

CARRIED

#### 10. ADMINISTRATION REPORTS

- a. CAO Report
  - i. Activity Report
  - ii. Verbal report – the CAO provided a verbal report on the 56<sup>th</sup> Ave. pedestrian path, storm drains in Westview and playground equipment installation
- b. Public Works Lead Hand report
- c. Bylaw Report
- d. Revenue and Expense summary

M#16-393 Moved by Councillor Erickson to accept the administration reports as information

CARRIED

M#16-394 Moved by Councillor Erickson to continue the meeting past 10:30 pm

CARRIED

#### 11. COMMITTEE REPORTS

Mayor Smylie attended:

- September 21 - WILD technical meeting
- September 21 - Seniors luncheon
- September 21 - Wabamun lake joint Mayor & CAO
- September 24 - chamber strategic planning session
- September 30 - community connections breakfast
- September 30 - coffee with Mayor & Council
- October 1 - Fall fest

- October 3 - meeting with lions club
- October 4 - 8 - AUMA convention
- October 7 - northern Mayors meeting
- October 11- Parkland council meeting – arena
- October 13 – CRB
- AUMA update

Mayor Smylie left the meeting at 10:45 pm and Deputy Mayor Wiggins took over the chair

Councillor Erickson attended:

- October 5 - 8 - AUMA convention
- October 11 – Parkland County Council meeting
- October 12 – WWMC
- October 14 – CRASC
- October 17 – Green Jobs forum

Councillor Little attended:

- October 17 – CIB

Deputy Mayor Wiggins attended:

- October 5 - 8 - AUMA convention
- October 13 – COP

M#16-395 Moved by Councillor Little to accept the committee reports as information CARRIED

12. IN CAMERA – N/A

13. NEXT MEETING: November 1, 2016 – 1:30 p.m.

14. ADJOURNMENT

M#16-396 Moved by Councillor Erickson to adjourn the meeting at 11:15 pm CARRIED

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ELECTED OFFICIAL

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ADMINISTRATION