



**VILLAGE OF WABAMUN
ORGANIZATIONAL MEETING
TUESDAY, OCTOBER 18, 2016 - 6:30 P.M.
COUNCIL CHAMBERS**

AGENDA

1. CALL TO ORDER (Municipal Administrator)

2. APPROVAL OF THE AGENDA

3. APPOINTMENT OF MAYOR

The Administrator shall call for nominees for the position of Mayor. Motion will be required for nominations to cease. If only one nomination is put forward the CAO will declare that person to be elected and will then be confirmed by a resolution of council. If more than one person is nominated for Mayor, election will be conducted by secret ballot. A vote by secret ballot will then be confirmed by a resolution of council. A Councillor shall then administer the Oath of Office to the Mayor.

4. APPOINTMENT OF DEPUTY MAYOR

Recommendation: That Councillor _____ be appointed as Deputy Mayor for the ensuing six-month term, being October 18, 2016 – April 18, 2017.

Recommendation: That Councillor _____ be appointed as Deputy Mayor for the six-month term April 19, 2017 to Organizational Meeting, 2017.

The Mayor shall administer the Oath of Office to each Deputy Mayor.

5. PROCEDURE BYLAW NO. 06-2016 – for three readings

6. SCHEDULING OF COUNCIL MEETINGS

Recommendation: that the Regular Council Meetings be scheduled on the first (1st) Tuesday of the month at 1:30 p.m. and on the third (3rd) Tuesday of the month at 6:30 p.m., except in the months of July and August when only one Regular Meeting of Council on the third (3rd) Tuesday be scheduled.

7. APPOINTMENTS OF COMMITTEES

Recommendation: *That Members of Council be appointed to the following committees:*

Capital Region Board – Mayor and one alternate
Citizens on Patrol – One Council Member and one alternate
Communities in Bloom - One Council Member
Disaster Services – All Members of Council and Administrator
Dragonfly Festival Committee – One Member of Council
Family and Community Support Services – One Council Member and one alternate
Meridian Foundation – One Council member and one alternate
Physician Recruitment – One Council member and one alternate
Playground Advisory Committee – One Council Member
Subdivision and Development Appeal Board – Two members of Council
Village of Wabamun Public Library Board – One Council Member and one alternate
Wabamun School Council – One Council Member and one alternate
Wabamun Watershed Council – One Council Member and one alternate
Wabamun Youth Advisory Council - One Council Member and one alternate
Waterfront Development Committee – Mayor and CAO
W.I.L.D. Water Committee – One Council Member and one alternate
Yellowhead Highway Association – One Council Member
Yellowhead Regional Library - One Council Member and one alternate

Appointments may be added, reduced or adjusted by Council resolution or by amendment to the bylaw which creates or created the committee or board

8. BANKING BUSINESS

a. Servus Credit Union

Recommendation: *That the Village of Wabamun continue its banking at the Wabamun Branch of Servus Credit Union for the ensuing one-year period.*

b. Cheque Signing Authority

Recommendation: *That all Members of Council, the Administrator and Administrator's Assistant be authorized to sign cheques; one signature from a Member of Council (in order of Mayor, Deputy Mayor then designate) and one signature from an Administration personnel required on each cheque.*

9. ADJOURNMENT