



**VILLAGE OF WABAMUN
ORGANIZATIONAL MEETING
TUESDAY, OCTOBER 18, 2016
MINUTES**

1. CALL TO ORDER

Administrator Shawn Patience called the Meeting to order at 6:30 p.m.

Present: Councillor Art Erickson
Councillor Jocelyn Wiggins
Councillor Jake Little
Mayor Charlene Smylie

Administrator Shawn Patience

Regrets: Councillor Kristi Pasko

2. APPROVAL OF THE AGENDA

M#16-364 Moved by Councillor Wiggins to approve the Agenda as presented.

CARRIED

3. APPOINTMENT OF MAYOR

Administrator Patience called for nominees for the position of Mayor.

Councillor Wiggins nominated Charlene Smylie for the position of Mayor. Ms. Smylie accepted the nomination

Administrator Patience called for further nominations. There were no further nominations.

M#16-365 Moved by Councillor Little that nominations for the Mayor position cease.

CARRIED

M#16-366 Moved by Councillor Little that Charlene Smylie be appointed Mayor of the Village of Wabamun until the 2017 organizational meeting of Council.

CARRIED

Councillor Wiggins administered the Official Oath to Mayor Smylie.

Administrator Patience turned the Meeting over to Mayor Smylie.

4. APPOINTMENT OF DEPUTY MAYOR

M#16-367 Moved by Mayor Smylie that Councillor Wiggins be appointed as Deputy Mayor for the ensuing term, being October 18, 2016 to April 18, 2017 and that Councillor Erickson be appointed as Deputy Mayor for the term April 19, 2017 through to the Organizational Meeting in 2017.

CARRIED

Mayor Smylie administered the Deputy Mayor Oath of Office to Councillors Wiggins and Erickson.

5. PROCEDURE BYLAW NO. 06-2016

M#16-368 Moved by Councillor Wiggins to give Procedure Bylaw 06-2016, as amended,

First Reading.

CARRIED

M#16-369 Moved by Councillor Erickson to give Procedure Bylaw 06-2016, as amended, Second Reading.

CARRIED

M#16-370 Moved by Councillor Little that Procedure Bylaw 06-2016, as amended, be allowed to proceed to Third Reading.

CARRIED UNANIMOUSLY

M#16-371 Moved by Councillor Erickson to give Procedure Bylaw 06-2016, as amended, Third and Final Reading.

CARRIED

6. SCHEDULING OF COUNCIL MEETINGS

M#16-372 Moved by Councillor Wiggins that the Regular Council Meetings be scheduled on the first (1st) Tuesday of the month at 1:30 p.m. and on the third (3rd) Tuesday of the month at 1:30 p.m., and in the months of July and August, only one Regular Meeting of Council be held, and on the third (3rd) Tuesday of the month

CARRIED

7. APPOINTMENTS OF COMMITTEES

M#16-373 Moved by Councillor Little that Council approve appointments to committees and boards, effective October 19, 2016 until the Organizational Meeting 2017, as follows:

A. CAPITAL REGION BOARD (CRB)

- i. Council Member: Mayor
- ii. Alternate: Deputy Mayor

B. CITIZENS ON PATROL (COPS)

- i. Council Member: Jocelyn Wiggins
- ii. Alternate: Jake Little

C. COMMUNITIES IN BLOOM (CIB)

- i. Council Member: Jake Little

D. DISASTER SERVICES COMMITTEE

- i. Appointment of all of Council (the CAO = DEM and ACO = DDEM)

E. DRAGONFLY FESTIVAL COMMITTEE

- i. Council Member: Jake Little

F. FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)

- i. Council Member: Kristi Pasko
- ii. Alternate: Jake Little

G. MERIDIAN FOUNDATION

- i. Council Member: Art Erickson
- ii. Alternate: Jocelyn Wiggins

H. PHYSICIAN RECRUITMENT

- i. Council Member: Jocelyn Wiggins
- ii. Alternate: Charlene Smylie

I. PLAYGROUND ADVISORY COMMITTEE

- i. Council Member: Kristi Pasko
- J. SUBDIVISION & DEVELOPMENT APPEAL BOARD
 - i. Council Members: Art Erickson, Kristi Pasko
- K. WABAMUN PUBLIC LIBRARY BOARD
 - i. Council Member: Kristi Pasko
 - ii. Alternate: Jocelyn Wiggins
- L. WABAMUN SCHOOL COUNCIL
 - i. Council Member: Jake Little
 - ii. Alternate: Kristi Pasko
- M. WABAMUN WATERSHED MANAGEMENT COUNCIL
 - i. Council Member: Kristi Pasko
 - ii. Alternate: Art Erickson
- N. WABAMUN YOUTH ADVISORY COUNCIL
 - i. Council Member: Kristi Pasko
 - ii. Alternate: Jocelyn Wiggins
- O. WATERFRONT DEVELOPMENT COMMITTEE
 - i. Appointment: Mayor
 - ii. Appointment: CAO
- P. WEST INTER LAKE DISTRICT REGIONAL WATER SERVICES COMMISSION (W.I.L.D)
 - i. Council Member: Art Erickson
 - ii. Alternate: Charlene Smylie
- Q. YELLOWHEAD HIGHWAY ASSOCIATION
 - i. Council Member: Art Erickson
 - ii. Alternate: Charlene Smylie
- R. YELLOWHEAD REGIONAL LIBRARY BOARD
 - i. Appointment: Kristi Pasko
 - ii. Alternate: Jocelyn Wiggins
- S. OTHER APPOINTMENTS - may be added, reduced or adjusted by Council resolution or by amendment to the bylaw which creates or created the committee or board

CARRIED

8. BANKING BUSINESS

- a. Servus Credit Union

M#16-374 Moved by Councillor Wiggins that the Village of Wabamun continue its banking at the Wabamun Branch of Servus Credit Union for the ensuing one-year period.
CARRIED

- b. Cheque Signing Authority

M#16-375 Moved by Councillor Erickson that all Members of Council, the Administrator and Administrator's Assistant be authorized to sign cheques; one signature from a Member of Council (in order of Mayor, Deputy Mayor then designate) and one signature from an Administration personnel required on each cheque.

CARRIED

9. ADJOURNMENT

M#16-376 Moved by Councillor Little to adjourn the Meeting at 7:05 p.m.

CARRIED

ELECTED OFFICIAL

ADMINISTRATION