



**REGULAR MEETING OF COUNCIL
CIVIC CENTRE COUNCIL CHAMBERS
TUESDAY, NOVEMBER 1, 2016 – 1:30 PM**

MINUTES

1. **CALL TO ORDER**

Mayor Smylie called the Meeting to order at 1:30 p.m.

Present: Councillor Art Erickson
Deputy Mayor Jocelyn Wiggins
Councillor Jake Little
Mayor Charlene Smylie

Administrator Shawn Patience
Administration Assistant Lindsay Goebel

Regrets: Councillor Kristi Pasko

2. **APPROVAL OF AGENDA**

M#16-397 Moved by Deputy Mayor Wiggins to approve the Agenda as presented.

CARRIED

3. **ADOPTION OF MINUTES**

a. Minutes of the Organizational Meeting of October 18, 2016

M#16-398 Moved by Councillor Erickson to approve the Minutes of the Organizational Meeting of October 18, 2016 as presented

CARRIED

b. Minutes of the Regular Meeting of October 18, 2016

M#16-399 Moved by Councillor Little to approve the Minutes of the Regular Meeting of October 18, 2016 as presented

CARRIED

4. **PUBLIC FORUM**

Frank Brunning explained to council his desire to have a ditch and culvert installed on his property to deal with storm water from the Summer Village of Lakeview

5. **DELEGATIONS**

a. Jeff Wiggins – Parkland County Fire Department

Chief Wiggins requested that council provide the fire department with a reduced rate or no charge for the use of the arena by members of the fire department on a twice a month basis. He suggested that Stony Plain provides their arena to their fire department at no charge.

Mayor Smylie thanked Mr. Wiggins for his presentation

6. BUSINESS FROM MINUTES

a. Action List

M#16-400 Moved by Councillor Erickson to accept the action list as information
CARRIED

7. NEW BUSINESS

a. Auditor Engagement

M#16-401 Moved by Deputy Mayor Wiggins to approve Hawkings Epp Dumont as auditors for the 2016 fiscal year and authorize the signing of the auditor engagement agreement.
CARRIED

b. Hatch – Rail Crossing assessment

M#16-402 Moved by Councillor Erickson to approve the rail crossing assessment proposal put forward by Hatch for an estimated \$10,000 to be funded out of the waterfront development fund
CARRIED

c. Garage Door – Clinic Garage

M#16-403 Moved by Councillor Erickson to postpone the discussion on the garage door until the next regular council meeting on Nov. 15, 2016
CARRIED

d. Door Repair Estimates – various locations

M#16-404 Moved by Councillor Erickson to approve the various door repairs as quoted by Barcol in quote 81010 for \$11,860 to be funded out of capital reserves
CARRIED

e. Physician Recruitment Committee member application

M#16-405 Moved by Deputy Mayor Wiggins to appoint Corrine O’neill-Skoro to the physician recruitment committee subject to a criminal record check
CARRIED

f. Axia Fibre

M#16-406 Moved by Councillor Erickson to direct administration to begin engaging the community to register with Axia Fibretown in an effort to bring fibre optic internet service to the village
CARRIED

g. Remembrance Day Service

M#16-407 Moved by Deputy Mayor Wiggins to authorize Councillor Pasko’s attendance at the local Remembrance Service on Nov. 10 at the Wabamun School
CARRIED

h. Growth REDA

M#16-408 Moved by Councillor Erickson to accept the GROWTH REDA package as information
CARRIED

- i. Declared value motion 16-390

M#16-409 Moved by Deputy Mayor Wiggins to rescind the declared value motion 16-390

CARRIED

Lindsay Goebel left the meeting at 2:50 pm

Mayor Smylie called for a 5 minute recess at 2:50 pm

The meeting re-convened at 2:55 pm

8. CONSIDERATION OF DELEGATIONS

M#16-410 Moved by Councillor Little to approve a \$60/hr rate for the use of the arena by the local fire department and direct administration to bring back to council a revised master rates schedule for the arena that includes that rate.

CARRIED

9. COMMUNICATIONS

- a. WIBIT
- b. Festival of Trees
- c. FCM Leadership Awards

M#16-411 Moved by Deputy Mayor Wiggins to accept the communications as information

CARRIED

10. ADMINISTRATION REPORTS

- a. CAO Report
 - i. Activity Report
 - ii. Verbal report – the CAO provided a verbal report on the office phone system, Transmountain MOU on downtown parking area, update on playgrounds, hall roof, spray park recirculation options, professional development policy, remuneration policy and CAO time sheet

M#16-412 Moved by Councillor Erickson to approve the quote from Hank's Roofing of \$3500 plus GST to repair the Jubilee Hall Roof to be funded from capital reserves

CARRIED

- b. Arena Cancellations – CAO provided council with background on the arena use agreement and cancellation provisions
- c. Revenue and Expense summary
- d. Operations Meeting Minutes – Oct. 20, 2016

M#16-413 Moved by Councillor Little to accept the administration reports as information

CARRIED

Mayor Smylie called for a 10 minute recess at 4:30 pm

The meeting re-convened at 4:40 pm

11. COMMITTEE REPORTS

Mayor Smylie attended:

- October 27 - WDC
- October 28 – Coffee with the Mayor
- October 31 – GROWTH REDA
- AUMA update

Councillor Erickson attended:

- October 19 - WWMC
- October 25 – Seniors Housing
- October 27 – Meridian Foundation
- October 27 – WILD w/ PWC

M#16-414 Moved by Deputy Mayor Wiggins to accept the committee reports as information
CARRIED

12. IN CAMERA

- a. Confidential – Business proposal - FOIPP Act Section 16

M#16-415 Moved by Deputy Mayor Wiggins to move in camera at 5:00 pm
CARRIED

M#16-416 Moved by Councillor Little to move out of camera at 5:30 pm
CARRIED

13. NEXT MEETING: November 15, 2016 – 1:30 p.m.

14. ADJOURNMENT

M#16-417 Moved by Deputy Mayor Wiggins to adjourn the meeting at 5:30 pm
CARRIED

ELECTED OFFICIAL

ADMINISTRATION