



**REGULAR MEETING OF COUNCIL  
CIVIC CENTRE COUNCIL CHAMBERS  
TUESDAY, January 17, 2017 – 1:30 PM**

**MINUTES**

1. CALL TO ORDER

Mayor Smylie called the Meeting to order at 1:30 p.m.

Present: Mayor Charlene Smylie  
Deputy Mayor Jocelyn Wiggins  
Councillor Jake Little  
Councillor Kristi Pasko

Administrator Shawn Patience

Regrets: Councillor Art Erickson

2. APPROVAL OF AGENDA

M#17-008 Moved by Deputy Mayor Wiggins to approve the Agenda as presented.

CARRIED

3. ADOPTION OF MINUTES

a. Minutes of the Regular Meeting of January 3, 2017

M#17-009 Moved by Councillor Little to approve the Minutes of the Regular Meeting of January 3, 2017 as presented

CARRIED

b. Minutes of the Committee of the Whole Meeting of January 5, 2017

M#17-010 Moved by Councillor Pasko to approve the Minutes of the Committee of the Whole Meeting of January 5, 2017 as presented

CARRIED

4. PUBLIC FORUM

Frank Brunning questioned Council regarding the future of the Village's membership within the Capital Region Board.

5. DELEGATIONS – N/A

6. BUSINESS FROM MINUTES

a. Action List

M#17-011 Moved by Deputy Mayor Wiggins to accept the action list as information

CARRIED

7. NEW BUSINESS

a. Interim operating budget

M#17-012 Moved by Councillor Pasko to approve the interim operating budget dated January 17, 2017 as presented

CARRIED

b. Physician Recruitment Committee application

M#17-013 Moved by Councillor Little to approve the application of Shirley Munroe for a position on the Village of Wabamun Physician Recruitment Committee

CARRIED

c. Master Rates – Utilities

M#17-014 Moved by Councillor Pasko to approve the amended Master Rates Schedule, Section 3, Appendix A, Utility Service Consumer Fees as presented

CARRIED

Mayor Smylie called for a 5 minute break at 2:30 pm

The meeting resumed at 2:35 pm

d. Standby Policy

M#17-015 Moved by Deputy Mayor Wiggins to approve amended administrative policy 6:4, Personnel, Work Conditions and Hours, Call out and stand by requirements, as amended

CARRIED

e. Vendor Bylaw Map

M#17-016 Moved by Councillor Little to approve the revised vendor placement map dated January 17, 2017 related to public property that will form part of the master rate schedule – Administration, Business licenses, Vendor Permits as amended

CARRIED

f. Yellowhead Planner

M#17-017 Moved by Deputy Mayor Wiggins to approve a ¼ page ad in the goyellowhead guide for \$1297 and website link for \$99 to be funded from the economic development advertising account in the operational budget for 2017

CARRIED

g. Muniware – Utility payment module

M#17-018 Moved by Councillor Little to accept the Muniware module package on email utility billing as information

CARRIED

8. CONSIDERATION OF DELEGATIONS – N/A

9. COMMUNICATIONS

a. RPAP

b. Canada 150 promotionals

M#17-019 Moved by Councillor Little to purchase Canada 150 flags for village flagpoles to be funded from general office supplies under administration

CARRIED

c. Transmountain

d. Marina AEP Approval

- e. Light Up
- f. Parkland County
- g. 13 Ways

M#17-020 Moved by Deputy Mayor Wiggins to accept the communications as information  
CARRIED

10. ADMINISTRATION REPORTS

- a. CAO Report
  - i. Activity Report
  - ii. Verbal report – the CAO reported on the skate ramp demo, arena, banner stands and arena signage from Fortis
- b. Bylaw Officer Report
- c. Revenue Expense Summary

M#17-021 Moved by Deputy Mayor Wiggins to accept the administration reports as information  
CARRIED

11. COMMITTEE REPORTS

Councillor Little attended:

- Jan 4 – Chamber of Commerce
- Jan. 9 – School Council
- Jan. 16 - CIB

Councillor Pasko attended:

- Jan. 5 – FCSS

M#17-022 Moved by Deputy Mayor Wiggins to accept the committee reports as information  
CARRIED

12. IN CAMERA – N/A

13. NEXT MEETING: February 7, 2017 – 1:30 p.m.

14. ADJOURNMENT

M#17-023 Moved by Deputy Mayor Wiggins to adjourn the meeting at 4:35 pm  
CARRIED

---

ELECTED OFFICIAL

---

ADMINISTRATION