

**VILLAGE OF WABAMUN
ORGANIZATIONAL MEETING
MONDAY, OCTOBER 28TH, 2013
1:00 P.M.
COUNCIL CHAMBERS
A G E N D A**

1. CALL TO ORDER (Municipal Administrator)
2. APPROVAL OF THE AGENDA
Recommendation: *That the agenda for the Organizational Meeting of October 28, 2013 be accepted as presented.*
3. OFFICIAL ELECTION RESULTS AND INTRODUCTION OF COUNCIL MEMBERS (attachment)
4. APPOINTMENT OF ELECTED OFFICIALS
The Municipal Administrator shall administer official oaths for each elected member of Council (as councillors).
5. APPOINTMENT OF MAYOR
The Administrator shall call for nominees for the position of Mayor. Motion will be required for nominations to cease. If more than one person is nominated for Mayor, election will be conducted by secret ballot. Following the election of Mayor, the Administrator shall administer the Oath of Office to the Mayor.
6. APPOINTMENT OF DEPUTY MAYOR (Mayor)
Recommendation: *That Councillor _____ be appointed as Deputy Mayor for the ensuing six-month term, being October 28, 2013 – April 30, 2014.*
Recommendation: *That Councillor _____ be appointed as Deputy Mayor for the six-month term May 1, 2014 to Organizational Meeting, 2014.*
7. APPOINTMENT OF THE MUNICIPAL ADMINISTRATOR
Recommendation: *That Jennifer McAdam be appointed as interim Chief Administrative Officer (CAO) for the Village of Wabamun, effective October 23, 2013.*
8. PROCEDURE BYLAW NO. 09-2012
Recommendation: *That Council Procedure Bylaw No. 09-2012 be accepted as information.*
9. SCHEDULING OF COUNCIL MEETINGS
Recommendation: *That, in accordance with Council Procedure Bylaw No. 09-2012, Regular Council Meetings be scheduled for the second and fourth Monday of the month at 1:00 pm. Should any Regular Council Meetings fall on a statutory holiday, the meeting will be scheduled for the following day at 6:30 pm. In the months of July, August and December, one Regular Meeting of Council per month may be scheduled.*
10. APPOINTMENTS OF COMMITTEES
Recommendation: *That Members of Council be appointed to committees as follows:*
Capital Region Board – Mayor and Deputy Mayor (alternate)
Citizens on Patrol – One Council Member
Community Advisory Committee – One Council Member (and Members-at-large)
Disaster Services – All Members of Council and Administrator
Family and Community Support Services – One Council Member and one alternate
Subdivision and Development Appeal Board – Three Council Members (Bylaw 01-2005)
Meridian Foundation – One Council member and one alternate
Wabamun Chamber of Commerce – One Council Member and one alternate
Wabamun Public Library Board – One Council Member (also to serve on YRL Board)
Wabamun School Council – One Council Member
Watershed Management Council – One Council Member and one alternate
W.I.L.D. Water Committee – One Council Member and one alternate
Yellowhead Regional Library Board – One Council Member.

11. BANKING BUSINESS

a. Servus Credit Union

Recommendation: *That the Village of Wabamun continue its banking at the Wabamun Branch of Servus Credit Union for the ensuing one-year period.*

b. Cheque Signing Authority

Recommendation: *That the Mayor and Deputy Mayor, the Administrator and Administrator's Assistant be authorized to sign cheques; one signature from a Member of Council and one signature of an Administration personnel required on each cheque.*

12. ADJOURNMENT