



5217 – 52<sup>nd</sup> Street, Wabamun, Alberta  
Box 240, Wabamun, Alberta, T0E 2K0  
Phone: 780 892 2699  
Email: [admin@wabamun.ca](mailto:admin@wabamun.ca)

**ACTIVATION OF A NEW UTILITY APPLICATION**  
(TO BE FILLED BY THE REGISTERED PROPERTY OWNER)

PROPERTY OWNER: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CONTACT NUMBER: \_\_\_\_\_

DATE OF ACTIVATION REQUESTED: \_\_\_\_\_

**STATEMENT:**

1. All utility accounts shall be in the name of the property owner as registered on the land title and the utility statement will be billed to the property owner and is the responsibility of the property owner.
2. A second bill may be sent to the occupant of this property upon request and without a fee charged; however, any arrangements made between the property owner and the occupant of this property regarding payment or otherwise is not of concern to the Village.
3. A copy of the Utility Bylaw 04-2012 is available upon request and it is agreed that by signing this application form that the property owner has been given opportunity to read this bylaw and understands and agrees to comply with the regulations as set out therein.
4. A copy of the Utility Policy and Utility Fees has been provided with this application and it is understood that by signing this application form that the property owner has read and agrees to comply with the regulations as set out therein.
5. Any person requesting a new utility service from the Village of Wabamun must install a water meter at their own expense prior to the provision of service and pay a fee for the meter as set out in the Village of Wabamun Master Rates and Schedules Bylaw. The installation will be approved by Public Works prior to turning on the water service.
6. The connection fee and all other applicable fees shall be paid before this request is processed.
7. Please allow 48 hours to process your request which will be completed Monday through Friday during regular business hours only.
8. Verification of Property Ownership and Identification may be required.

\_\_\_\_\_  
Signature of Property Owner

-----**FOR OFFICE USE ONLY**-----

NEW METER FEE: \_\_\_\_\_

DATE STAMP: \_\_\_\_\_

CONNECTION FEE: \_\_\_\_\_

RECEIPT NUMBER: \_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_

NOTES: (INCLUDING THE NOTATION OF ALL COPIED DOCUMENTS SUBMITTED WITH APPLICATION)

\_\_\_\_\_  
STAFF INITIALS: \_\_\_\_\_