



REGULAR MEETING OF COUNCIL  
CIVIC CENTRE COUNCIL CHAMBERS  
TUESDAY, DECEMBER 19, 2017

## MINUTES

1. CALL TO ORDER

Mayor Smylie called the Meeting to order at 6:00 pm

Present: Mayor Charlene Smylie  
Councillor Jocelyn Wiggins  
Councillor Jason Wittmeier  
Deputy Mayor Chelsea Griffiths  
Councillor Denise Purdy

Administrator Shawn Patience

2. APPROVAL OF AGENDA

M#17- 399 Moved by Councillor Wiggins to approve the Agenda with the following addition:  
Item 12. d. Fire Services – Councillor Purdy to speak to

CARRIED

3. ADOPTION OF MINUTES

a. Minutes of the Regular Meeting of December 5, 2017

M#17-400 Moved by Deputy Mayor Griffiths to approve the minutes of the Regular Meeting of December 5, 2017 as presented.

CARRIED

b. Minutes of the Committee of the Whole Meeting December 11, 2017

M#17-401 Moved by Councillor Purdy to approve the minutes of the Committee of the Whole Meeting of December 11, 2017.

CARRIED

4. PUBLIC FORUM - None

5. DELEGATIONS

a. Wabamun Minor Softball League – Rhonda Neron

Rhonda Neron, President of Wabamun Minor Softball, advised Council that there was strong interest in bringing minor softball to Wabamun. They are working on joining the league with Lac Ste Anne and running 3 – 4 nights a week April to June. As this is their first year they are seeking to raise \$10,000 for equipment, jerseys, umps etc.. The group is asking Council to consider a waiver of fees for 2018 for use of the diamonds and to have village staff minimally maintain the outfields and if possible the infields. Mayor Smylie thanked Mrs. Neron for her presentation and for the group's efforts and suggested Council would discuss their request under the consideration of delegations portion of the agenda.

6. BUSINESS FROM MINUTES

a. Action List

M#17-401 Moved by Councillor Wittmeier to accept the Action List as information.

CARRIED

b. Brownlee LLP – Appointment of CEO

M#17-402 Moved by Councillor Wiggins to accept the letter from Brownlee LLP regarding the Procedural Bylaw and Appointment of the CEO as information.

CARRIED

Councillor Purdy provided a verbal Notice of Motion for the next meeting of Council 'move that a public consultation process should precede third reading of the Procedural Bylaw draft 04-2017'

c. University of Waterloo

M#17-403 Moved by Councillor Purdy to accept the University of Waterloo letter regarding asset management as information.

CARRIED

7. NEW BUSINESS

a. Bylaw No. 05-2017

M#17-404 Moved by Councillor Wittmeier to give Bylaw No. 05-2017 First Reading as amended.

CARRIED

b. Brownlee LLP Presents: 2018 Emerging Trends in Municipal Law

M#17-405 Moved by Deputy Mayor Griffiths to approve up to 6 attendees to the Brownlee LLP 2018 Emerging Trends in Municipal Law.

CARRIED

c. Brownlee LLP - Fair and Family-friendly Workplaces Act

M#17-406 Moved by Councillor Wiggins to approve up to \$1500 to have Brownlee review all updated employment polices to ensure they meet new MGA and labour regulation standards.

CARRIED

d. TransCanada Yellowhead Highway Association

M#17-407 Moved by Councillor Purdy to accept the TransCanada Yellowhead Highway Association as information.

CARRIED

e. FCSS Board Member

M#17-408 Moved by Deputy Mayor Griffiths to appoint Lisa Skidmore as a member to the

FCSS Board for a 2 year term ending December 31, 2019.

CARRIED

- f. Hawkings Epp Dumont LLP – 2017 Audit Planning

M#17-409 Moved by Councillor Wiggins to accept Hawkings Epp Dumont LLP – 2017 Audit Planning letter as information.

CARRIED

- g. Streamline Fire Protection – Quote

M#17-410 Moved by Councillor Wittmeier to authorize an expenditure up to \$3,780.00 for the kitchen stove fire suppression system at Jubilee Hall to be funded from capital reserves.

CARRIED

- h. RhPAP 2018 Rural Community A&R Conference

M#17-411 Moved by Councillor Wiggins to accept the RhPAP 2018 Rural Community A&R Conference as information.

CARRIED

- i. Kids Can Catch

M#17-412 Moved by Councillor Purdy to request clarification of requests and to accept the Kids Can Catch contribution requests as information.

CARRIED

- j. 2018 FCSS Budget

M#17-413 Moved by Deputy Mayor Griffiths to request further information on the 2018 FCSS Budget as the budget presented did not balance.

CARRIED

#### 8. CONSIDERATION OF DELEGATIONS

M#17-414 Moved by Councillor Purdy provide Wabamun Minor Softball with a grant equal to the fees they would incur for ball diamond rentals for league play in 2018.

CARRIED

#### 9. COMMUNICATIONS – N/A

Mayor Smylie called for a five minute recess at 7:30pm.  
The meeting was reconvened at 7:35 pm.

#### 10. ADMINISTRATION REPORTS

- a. CAO Report

- i. Activity Report

- ii. Verbal report - The CAO reported that he would be away from Dec. 22 until Jan 3, 2018. He also provided an update on Osprey Estates.

M#17-415 Moved by Councillor Wiggins that the Meeting go in Camera at 7:45 pm to discuss the R. Johnson case, subject to FOIP Sec. 27.

CARRIED

M#17-416 Moved by Councillor Wiggins that the Meeting come out of Camera at 8:00 pm.

CARRIED

M#17-417 Moved by Mayor Smylie to approve sending a letter to Mr. Johnson as per our legal counsel's request.

CARRIED

- b. Foreman's Report
- c. Operations Meeting
  - i. November 30, 2017
  - ii. December 7, 2017
- d. Bylaw Enforcement Report

M#17-418 Moved by Councillor Wiggins to accept the Administration Reports as information.

CARRIED

#### 11. COMMITTEE REPORTS

Councillor Purdy attended: Dec 11 – Committee of the Whole  
Dec 12 – Library

Councillor Wiggins attended: Dec 11 – Committee of the Whole

Mayor Smylie attended: Dec 11 – Committee of the Whole  
Dec 12 – DWD

Councillor Wittmeier attended: Dec 11 – Committee of the Whole  
Dec 14 – Night Owls

Deputy Mayor Griffiths attended: Dec 7 – FCSS  
Dec 11 – Committee of the Whole

M#17-419 Moved by Councillor Purdy to accept the Committee Reports as presented.

CARRIED

#### IN CAMERA

- a. Legal - FOIP Act Section 16 – Parkland Fuel
- b. Legal - FOIP Act Section 16 – Business Proposal
- c. Personnel – FOIP Act Section 17 – Staff
- d. Inter-government relations - FOIP Act Section 17 - Fire Services – Councillor Purdy

M#17-420 Moved by Councillor Wittmeier that the Meeting go in Camera at 8:35 pm.

CARRIED

M#17-421 Moved by Councillor Wittmeier that the Meeting come out of Camera at 10:10 pm.

CARRIED

12. NEXT MEETING: January 16, 2018 – 6 p.m.

13. ADJOURNMENT

M#17-422 Moved by Councillor Wiggins to adjourn the Meeting at 10:10 pm.

CARRIED

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ELECTED OFFICIAL

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ADMINISTRATION