

MASTER RATES AND SCHEDULES BYLAW - SECTION: ADMINISTRATION - PART: BUSINESS LICENSES / VENDOR PERMITS  
**SCHEDULE A: APPLICATION FOR BUSINESS LICENSE / VENDOR / MARKET VENDOR PERMIT**



(TO BE FILLED BY THE APPLICANT)

APPLICANT'S NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

HOME ADDRESS (FOR HOME OCCUPATIONS OR VENDORS): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: 1) \_\_\_\_\_ 2) \_\_\_\_\_

TYPE OF BUSINESS OR VENDOR (See definitions on back of form): \_\_\_\_\_

SIZE OF VENDING UNIT: \_\_\_\_\_ INCLUDE A CURRENT PHOTO OF VENDING UNIT

DESCRIBE SERVICE PROVIDED: \_\_\_\_\_

LIST AND PROVIDE COPIES OF ALL PROVINCIAL AND FEDERAL LICENSES, PERMITS, APPROVALS, ETC THAT ARE REQUIRED TO OPERATE THIS BUSINESS: \_\_\_\_\_

**FOOD VENDORS – PROOF OF FOOD HANDLING CERTIFICATE REQUIRED WITH APPLICATION**

**FOR ALL VENDORS OPERATING ON PUBLIC PROPERTY - COPY OF INSURANCE NAMING THE VILLAGE OF WABAMUN AS AN ADDITIONAL INSURED REQUIRED**

LICENSE/PERMIT PERIOD BEING APPLIED FOR:

THE YEAR OF \_\_\_\_\_ OR WEEKLY PERMIT REQUESTED FROM: \_\_\_\_\_ TO: \_\_\_\_\_

To process this permit application the applicable License or permit fee must be paid in full and all required documentation shall be completed and submitted to the Development Authority. By submitting this application to operate a vending, busking, hawker, commercial or home occupation business in the Village of Wabamun, I acknowledge that I have read a copy of the Business License / Vendor Bylaw provided to me and agree to comply with the regulations as set out therein by the decision of Council AND I hereby indemnify and save harmless the Village of Wabamun, its employees and agents, from and against all claims, expenses, actions, losses, costs and suits caused by or arising out of, directly or indirectly, the performance of the License or Permit, or by reason of any matter or thing done by or not done by the vending, busking, hawker, commercial or home occupation business, its employees or agents.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

**FOR OFFICE USE ONLY**

PERMIT FEE: \_\_\_\_\_

RECEIPT NUMBER: \_\_\_\_\_

DECISION DATE: \_\_\_\_\_ PERMIT NUMBER: \_\_\_\_\_

\_\_\_\_\_  
DEVELOPMENT AUTHORITY

**Amusement Vendor** - A person or company that charges a fee for the use of conveyances for the enjoyment of the public, which includes, but not limited to, paddleboats, jet skis, water rides, bicycles, scooters, snow mobiles etc. and is not established in a physical commercial storefront location within the Village.

**Business** - includes business, trade, profession, industry, occupation, employment or calling, and the providing of goods and services from a permanent commercial or industrial location within the Village, but does not include:

- (i) a sub-contractor or other person who is performing under or employed by a principle contractor or business, which hold a valid business license, and is not otherwise doing business within the Village,
- (ii) any business hired, employed or contracted by the Village or the Provincial or Federal Government or crown corporation and not otherwise doing business within the Village;
- (iii) any business which is defined as a vendor, market vendor, hawker/peddler or busker
- (iv) Residential Garage Sales, provided that the sale takes place on a residential property where that property owner or primary resident, when referring to residential rental properties, directly supervises and controls the sale. Garage sales can be held a maximum of four weekends per calendar year before a home occupation license will be required.
- (v) a business expressly exempted from the requirement of a license by a statute of the Legislature of Alberta or Parliament of Canada
- (vi) Material delivery operations provided that the transaction/negotiation to purchase those items takes place outside of the corporate limits of the Village.
- (vii) anyone under the age of 18 providing occasional casual labor
- (viii) a Village not for profit or charitable organization or a village religious, school, service club or minor sports fund raising event, all of which are exempt under this bylaw

**Busker** - A person or group that performs in a public place for money.

**Hawker/Peddler** - A person who moves about the Village person to person or door to door selling goods, foods or services.

**Home Occupation** - means the carrying on of any business by any person whether as principal or agent from a residence or accessory residential building within the Village of Wabamun.

**Market Vendor** - A commercial entity or Village organization which utilizes an approved physical storefront or public facility to rent space to other vendors

**Mobile Vending Unit** - A mobile motor vehicle, trailer, or similar structure exceeding 2m<sup>2</sup> and designed for preparing or offering the sale of goods, food or services.

**Mobile Vending Unit - Local Commercial** - A mobile motor vehicle, trailer, or similar structure exceeding 2m<sup>2</sup> and designed for preparing or offering the sale of goods, food or services and is owned or operated by an existing commercial business with a physical storefront located in the village.

**Non-resident Business** - means a business, trade, profession, industry, occupation, employment or calling, and the providing of goods and services from a location outside the Village.

**Push Cart Vending Unit** - A push cart, bicycle or similar manually powered mobile structure not exceeding 2m<sup>2</sup> from which goods, food or services are offered for sale.

**Push Cart Vending Unit - Local Commercial** - A push cart, bicycle or similar manually powered mobile structure not exceeding 2m<sup>2</sup> from which goods, food or services are offered for sale and is owned or operated by an existing commercial business with a physical storefront located in the village.

**Resident Business** - means a business, trade, profession, industry, occupation, employment or calling, and the providing of goods and services from a permanent commercial or industrial location with a physical storefront within the corporate limits of the Village of Wabamun

**VILLAGE OF WABAMUN**  
**MASTER RATES AND SCHEDULES BYLAW**  
**SECTION: ADMINISTRATION PART: BUSINESS LICENSES / VENDOR PERMITS**  
**SCHEDULE B: LICENSE AND PERMIT FEES**

**REFERENCE BYLAW NO: 02-2015**

**EFFECTIVE: MAY 19, 2015**

**ANNUAL BUSINESS LICENSE FEES**

A. RESIDENT BUSINESS	\$25.00
B. NON-RESIDENT BUSINESS	\$25.00
C. HOME OCCUPATION BUSINESS	\$50.00

**ANNUAL VENDOR FEES:**

D. AMUSEMENT VENDOR	\$200.00
E. HAWKER / PEDDLER	\$200.00
F. MARKET VENDOR	\$25.00
G. MOBILE VENDING UNIT	\$1000.00
H. MOBILE VENDING UNIT – LOCAL COMMERCIAL	\$250.00
I. PUSH CART VENDOR	\$200.00
J. PUSH CART VENDOR – LOCAL COMMERCIAL	\$50.00
K. BUSKER	\$50.00

**WEEKLY VENDOR FEES:**

A. AMUSEMENT VENDOR	\$40.00
B. HAWKER / PEDDLER	\$50.00
C. MOBILE VENDING UNIT	\$200.00
D. MOBILE VENDING UNIT – LOCAL COMMERCIAL	\$50.00
E. PUSH CART VENDOR	\$50.00
F. PUSH CART VENDOR – LOCAL COMMERCIAL	\$10.00
G. BUSKER	\$10.00

# APPROVED VENDOR AREAS ON PUBLIC LANDS



APPROVED AREAS ON PUBLIC LAND SHOWN IN RED OUTLINE. FOR WATERFRONT PARK SEE DETAIL TO THE RIGHT

JANUARY 2017 - THIS MAP REPLACES THE MAP APPROVED IN JULY OF 2014

