



**REGULAR MEETING OF COUNCIL  
CIVIC CENTRE COUNCIL CHAMBERS  
TUESDAY, JULY 18, 2017 – 1:30 PM**

**MINUTES**

1. CALL TO ORDER

Mayor Smylie called the Meeting to order at 1:30 p.m.

Present: Mayor Charlene Smylie  
Deputy Mayor Art Erickson  
Councillor Jake Little  
Councillor Jocelyn Wiggins

Administrator Shawn Patience

2. APPROVAL OF AGENDA

M#17-213 Moved by Councillor Wiggins to approve the Agenda as presented.

CARRIED

3. ADOPTION OF MINUTES

a. Minutes of the Regular Meeting of June 20, 2017

M#17-214 Moved by Councillor Little to approve the Minutes of the regular Council Meeting of June 20, 2017 as presented.

CARRIED

b. Minutes of the Committee of the Whole Meeting of June 26, 2017

M#17-215 Moved by Councillor Wiggins to approve the Minutes of the Committee of the Whole Meeting of June 26, 2017 as presented.

CARRIED

4. PUBLIC FORUM

Linda Maciocha presented Council with a letter from Lions Club President Marianne Woloszyn asking Council to once again reconsider the rental rate for their use of Jubilee Hall for bingo. Grant Kulak, representing the Wabamun and District Lions Club, also spoke with Council in the same regard and further requested the rental rates revert back to the same as they were in their 2011 contract and that the village caretaker set up and take down chairs and tables for them as well as clean up after bingo. Mayor Smylie explained that all groups were being treated equally, thanked Mr. Kulak for his presentation and suggested Council would consider their request later under the Consideration of Delegations portion of the agenda.

5. DELEGATIONS

a. Teik Tan – Wabamun Apartments

Mr. Tan requested Council further evaluate the water and sewer rates for his apartment building and consider providing him with a discount on those rates. Mayor Smylie thanked Mr. Tan for his presentation and suggested Council would consider his request.

6. BUSINESS FROM MINUTES

a. Action List

M#17-216 Moved by Deputy Mayor Erickson to accept the action list as information  
CARRIED

7. NEW BUSINESS

a. Youth Council Advisory Committee Bylaw

M#17-217 Moved by Deputy Mayor Erickson to give first reading to Youth Council Advisory Committee Bylaw 02-2017 as amended (remove 3.b.ii.a.)  
CARRIED

M#17-218 Moved by Councillor Wiggins to give second reading to Youth Council Advisory Committee Bylaw 02-2017 as amended  
CARRIED

M#17-219 Moved by Councillor Little to allow third reading of Youth Council Advisory Committee Bylaw 02-2017 as amended  
CARRIED

M#17-220 Moved by Deputy Mayor Erickson to give third and final reading to Youth Council Advisory Committee Bylaw 02-2017 as amended  
CARRIED

b. AHS Lease Agreement

M#17-221 Moved by Councillor Little to approve the three year AHS lease agreement for ambulance use of the fire hall  
CARRIED

c. Coal Diamond Sports Park Master Rates Schedule

M#17-222 Moved by Councillor Little to approve the revised Coal Diamond Sports Park Master Rates Schedule as presented  
CARRIED

d. Nelson Granite

M#17-223 Moved by Deputy Mayor Erickson to allow the CAO to sign the plaque agreement with Nelson Granite for plaques on the new columbarium  
CARRIED

e. Administrative Policy – Personal Use of Municipal Office Systems / Equipment and Accounts

M#17-224 Moved by Deputy Mayor Erickson to approve the Administrative Policy – Personal Use of Municipal Office Systems / Equipment and Accounts as amended (4a. remove 'small' and add 'and Administrator' after foreman)  
CARRIED

Mayor Smylie called for a 5 minute recess at 3:30pm  
The meeting resumed at 3:35pm

f. Transmountain Access agreement

M#17-225 Moved by Councillor Wiggins to approve the access agreement for use of village lands by Transmountain  
CARRIED

g. Utility Service Fees - Master Rates Schedule

M#17-226 Moved by Deputy Mayor Erickson to approve the revised Utility Service Fees in the Master Rates Schedule as amended (other fees c. remove 'including' and add 'plus' in its place)  
CARRIED

h. Utility Bylaw Draft

M#17-227 Moved by Deputy Mayor Erickson to give first reading to draft Utility Bylaw 03-2017 as amended (6.2 add 'at the CAO's discretion' after 'municipality' and add hotel, motel and apartment definitions)  
CARRIED

M#17-228 Moved by Councillor Wiggins to give second reading to draft Utility Bylaw 03-2017 as amended  
CARRIED

M#17-229 Moved by Deputy Mayor Erickson to allow third reading of draft Utility Bylaw 03-2017 as amended  
CARRIED

M#17-230 Moved by Councillor Little to give third and final reading to draft Utility Bylaw 03-2017 as amended  
CARRIED

8. CONSIDERATION OF DELEGATIONS

a. Jubilee Hall rental rates

M#17-231 Moved by Deputy Mayor Erickson to approve the Master Rate Schedule, Section 4, Recreation, Appendix B, Jubilee Hall Rental Fees as amended (70% discount to apply to all Village registered non-profit organizations for Monday to Thursday rentals only)  
CARRIED

b. Teik Tan – administration was asked to supply costing options to Council regarding water and sewer rate adjustments for multi-residential units

Mayor Smylie called for a 5 minute recess at 5:10pm  
The meeting resumed at 5:15pm

9. COMMUNICATIONS

- a. Alberta Parks
- b. AUMA - Rebate
- c. Alberta Culture
- d. AUMA – AAMD&C
- e. Alberta Parks – Community Resilience

- M#17-232 Moved by Councillor Wiggins to accept the communications as information CARRIED
- M#17-233 Moved by Councillor Wiggins to extend the meeting past 5:30pm CARRIED

10. ADMINISTRATION REPORTS

- a. CAO Report
  - i. Activity Report

Mayor Smylie left the meeting at 6pm

- ii. Verbal report – the CAO reported on the Waterfront Park bathroom, Wabamun Common, Jubilee Hall A/C unit breakdown, festival debriefing meeting date, audit, Osprey Estates and presented his 2017 time sheet.

Mayor Smylie returned to the meeting at 6:15pm

- M#17-234 Moved by Deputy Mayor Erickson to extend the penalty deadline date on the washroom contract with Boald to July 25, 2017 subject to no further recourse by Boald CARRIED
- M#17-235 Moved by Deputy Mayor Erickson to approve up to \$25,000 to repair/replace the Jubilee Hall A/C unit to be funded from capital reserves CARRIED

- b. Revenue and Expense Summary
- c. Bylaw Officer Report
- d. Investment Summary

- M#17-236 Moved by Councillor Wiggins to accept the administration reports as information CARRIED

11. COMMITTEE REPORTS

Councillor Little attended:

- June 21 – Chamber of Commerce
- June 26 – COTW
- June 28 – Discovery Wharf Open House
- June 29 – School Assembly
- July 17 - CIB

Councillor Wiggins attended:

- June 20 – Library
- June 21 – Physician Recruitment
- June 26 – COTW

Deputy Mayor Erickson attended:

- June 23 – Yellowhead Highway
- June 26 – COTW
- June 26 – Meridian Foundation
- June 26 – WILD
- June 28 - Discovery Wharf Open House
- June 28 – Meridian Foundation
- June 29 – School Assembly
- July 11 – WILD
- July 12 – WILD

- July 12 – WWMC

Mayor Smylie attended:

- June 21 – Physician Recruitment
- June 23 – School Breakfast
- June 26 – GROWTH
- June 26 – COTW
- June 29 – School Assembly
- June 30 Discovery Wharf Tour
- July 6 – AUMA
- July 11 – Resident Meeting
- July 18 – Meeting with local business

M#17-237 Moved by Councillor Wiggins to accept the committee reports as information  
CARRIED

12. IN CAMERA

- a. Legal - FOIPP Act Section 25 – Service Standards
- b. Legal - FOIPP Act Section 17 – Employee Agreement
- c. Legal - FOIPP Act Section 16 – Business Attraction

M#17-238 Moved by Councillor Little to move in camera at 7:45pm  
CARRIED

M#17-239 Moved by Councillor Little to move out of camera at 8:45pm  
CARRIED

M#17-240 Moved by Deputy Mayor Erickson to approve the CAO Employment Agreement as presented  
CARRIED

13. NEXT MEETING: August 15, 2017 – 1:30 p.m.

14. ADJOURNMENT

M#17-241 Moved by Councillor Wiggins to adjourn the meeting at 8:45pm  
CARRIED

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ELECTED OFFICIAL

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ADMINISTRATION