



REGULAR MEETING OF COUNCIL  
CIVIC CENTRE COUNCIL CHAMBERS  
TUESDAY, JULY 17, 2018

## MINUTES

1. CALL TO ORDER

Mayor Smylie called the Meeting to order at 6:00 pm

Present: Mayor Charlene Smylie  
Deputy Mayor Denise Purdy  
Councillor Chelsea Griffiths  
Councillor Jocelyn Wiggins  
Councillor Jason Wittmeier  
Administrator Shawn Patience

2. APPROVAL OF AGENDA

M#18-236 Moved by Deputy Mayor Purdy to approve the Agenda as presented

CARRIED

3. ADOPTION OF MINUTES

a. Minutes of the Regular Meeting of June 19, 2018

M#18-237 Moved by Councillor Wiggins to approve the Minutes of the Regular Meeting of June 19, 2018 as presented

CARRIED

b. Minutes of the Committee of the Whole Meeting of June 25, 2018

M#18-238 Moved by Councillor Griffiths to approve the Minutes of the Committee of the Whole Meeting of June 25, 2018 as presented

CARRIED

4. PUBLIC FORUM

5. DELEGATIONS – N/A

6. BUSINESS FROM MINUTES

a. Action List

M#18-239 Moved by Councillor Wittmeier to accept the Action List as information

CARRIED

7. NEW BUSINESS

a. Sarah Goetz – Library Board

M#18-240 Moved by Councillor Wiggins to accept the resignation letter from Sara Goetz, Wabamun Public Library Board

CARRIED

- b. St. Albert – Mutual Aid
- M#18-241 Moved by Councillor Griffiths to accept the St. Albert – Mutual Aid as information
- CARRIED
- c. Personal Use of Equipment Policy 8.7 Draft
- M#18-242 Moved by Deputy Mayor Purdy to authorize Administration to redraft the Personal Use of Equipment Policy 8.7 to not allow personal use of Village equipment
- CARRIED
- d. Overtime Policy 6.5 Draft
- M#18-243 Moved by Deputy Mayor Purdy to approve the Overtime Policy 6.5 as presented
- CARRIED
- e. Call Out and Stand By Requirements Policy 6.4 Draft
- M#18-244 Moved by Councillor Wiggins to approve the Call Out and Stand By Requirements Policy 6.4 as presented
- CARRIED
- f. Operational Schedule Policy 6.3 Draft
- M#18-245 Moved by Deputy Mayor Purdy to approve the Operational Schedule Policy 6.3 as presented
- CARRIED
- g. Public Participation Policy L.17 Draft
- M#18-246 Moved by Councillor Griffiths to approve the Public Participation Policy L.17 as presented
- CARRIED
- h. Council Code of Conduct Bylaw 06-2018 Draft
- M#18-247 Moved by Councillor Wittmeier to give Council Code of Conduct Bylaw 06-2018 First Reading
- CARRIED
- M#18-248 Moved by Deputy Mayor Purdy to give Council Code of Conduct Bylaw 06-2018 Second Reading
- CARRIED
- M#18-249 Moved by Councillor Wiggins to present Council Code of Conduct Bylaw 06-2018 for Third Reading

CARRIED

M#18-250 Moved by Councillor Griffiths to give Council Code of Conduct Bylaw 06-2018 Third and Final Reading

CARRIED

i. Advertising Bylaw 07-2018 Draft

M#18-251 Moved by Deputy Mayor Purdy to give first reading to Advertising Bylaw 07-2018, as amended (by removing item 2.c and replacing with “by posting the notice prominently on the bulletin board provided for that purpose in the Village Office or on the back of the monthly utility billings if timing allows”)

CARRIED

j. Emergency Management Bylaw Draft 05-2018

M#18-252 Moved by Councillor Wiggins to give Emergency Management Bylaw 05-2018 First Reading

CARRIED

M#18-253 Moved by Councillor Wittmeier to give Emergency Management Bylaw 05-2018 Second Reading

CARRIED

#### 8. CONSIDERATION OF DELEGATIONS – N/A

Mayor Smylie recessed the meeting for a five minute break at 7:45 pm  
The meeting was reconvened at 7:50pm

#### 9. COMMUNICATIONS

- a. MPS – Subdivision 18-Q-890
- b. Devon Lewandoski – Coal Diamond Fees
- c. Angela Specht – CIB Judging
- d. Municipal Services – Local Authorities Election Act
- e. Stantech – Regional Waste Line
- f. Alberta Recreation and Parks
- g. Alberta Health – Nurse Practitioners
- h. AUMA – Supernet
- i. Energy Efficiency Alberta – Community Generation
- j. Municipal Affairs – Annual Report
- k. Emergency Management - Framework Review
- l. Transmountain Pipeline – Tree Plan
- m. Alberta Culture – Volunteers Awards
- n. YRL – Get on Board
- o. Lac Ste. Anne County – baseball

M#18-254 Moved by Councillor Wiggins to accept the Communications Items a – o as information

CARRIED

10. ADMINISTRATION REPORTS

- a. CAO Report
  - i. Activity Report
  - ii. Verbal report - the C.A.O. reported on the requirement for a foreman's report, cannabis retail application process, Osprey, Paul Band and Alexis arena inquiries, AUMA, seek approval to have Mrs. Patience repaint entrance signs, hunting dog event
- b. Investment Summary
- c. Bylaw Officer Report
- d. Revenue and Expense Summary
- e. Operations Meeting Minutes June 21, 2018

M#18-255 Moved by Deputy Mayor Purdy to accept the Administration Reports as information

CARRIED

11. COMMITTEE REPORTS

Councillor Wiggins attended:

- Meridian Foundation – June 22
- WILD – July 6

M#18-256 Moved by Deputy Mayor Purdy to accept the Committee Reports as information

CARRIED

12. IN CAMERA

- a. Personnel - FOIPP Act Section 17 – Salaries/Benefits
- b. Business Proposal – FOIPP Act Section 16 - land

M#18-257 Moved by Councillor Wiggins that the Meeting go in Camera at 9:30 pm

CARRIED

M#18-258 Moved by Deputy Mayor Purdy that the Meeting come out of Camera at 10:10 pm

CARRIED

13. NEXT MEETING: August 21, 2018 – 6 p.m.

14. ADJOURNMENT

M#18-259 Moved by Councillor Griffiths to adjourn the Meeting at 10:10 pm

CARRIED

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ELECTED OFFICIAL

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ADMINISTRATION